

**Minutes of RECORDIT PROJECT
6th Steering Committee Meeting
12 of November 2001, Rome**

Present:

1. Andrea Ricci (AR)	ISIS
2. Riccardo Enei (RE)	ISIS
3. Claudia Vannoni (CLV)	ISIS
4. Stephan Schmid (SS)	IER Stuttgart
5. Rainer Friedrich (RS)	IER Stuttgart
6. Carlo Vaghi (CV)	Gruppo CLAS
7. Ian Black (IB)	Cranfield University
8. Roger Seaton (RS)	Cranfield University
9. Michael Henriques (MH)	TETRAPLAN
10. Tim Gustav Weibel(TW)	TETRAPLAN
11. Michel Savy (MS)	LATTS/ENPC
12. Nienke Maas (NM)	TNO
13. Yannis Handanos (YH)	NTUA
14. Akos Radoczy (AKA)	RT-TRANS

1. Agenda of RECORDIT Final Conference

AR summarises the proposed guidelines of the agenda of the RECORDIT Final Conference to be held in Brussels on December 20 and 21 as follows:

- The duration of Conference is planned in one day and half, in order to concentrate the first day on the political debate on the results (in four sessions) and to devote the second (half) day to the explanation of methodological and technical issues behind the results
- The proposed duration of one day and a half would also take into account the proximity with Christmas holidays
- Mainly policy people, operators and experts researchers would attend the conference

RF underlines the need to leave in the first day the room for methodological explanations in order to introduce appropriately the results. A specific space would be also devoted to the information of the RECORDIT Web site for the person interested to the deliverables.

Since at the end of first day the fourth and last session will draw the conclusions, it would be possible to introduce the Final Conference as a first day of Conference and a technical workshop during the second half-day.

However, the final decision on the structure of the Conference and the relative programme will be taken during a meeting of AR with Catharina Sikow, , immediately after the meeting in Rome.

2. WP6: Preliminary results

MH and TW introduce the outline of WP6 results.

It is basically divided in two sections:

- The analysis of internal/direct costs in intermodal and all road solutions ;
- the comparison between the external costs and taxes and charges in intermodal and all road solutions.

During the presentation of the preliminary results the partners have underlined the following issues:

1. costs calculated for different types of LUs, (i.e. a 20 feet container and a swap body class A) are not directly comparable so they should be commented separately
2. with reference to the internal costs, a further specification on the meaning of the costs classification between variable and fixed is needed, in order to clarify their role in the context of the methodological framework defined in the D1 of RECORDIT
3. MS suggests to redefine the fixed costs as the costs which are not related to the distance travelled
4. data concerning the infrastructure damages (an evaluation of external infrastructure costs for wear and tear) would be refined and compared with other project results, in particular with UNITE outcomes
5. in evaluating the preliminary results the new external costs of noise (delivered in the reviewed version of D4) will be considered

ACTION: TETRPLAN, ISIS, IER

Before the presentation of WP8 results, a parallel technical session on how to set up the external costs module in the DSS starts.

Tetraplan takes the responsibility to refine the existing models for the external costs calculation to be implemented in the DSS. SS will provide additional technical information while ISIS will identify some potential descriptors to be added in the linear equations already designed.

ACTION: IER, TETRPLAN

3. WP8: preliminary results

MS illustrates the preliminary results of WP8.

The most important results are:

- The extreme variability of costs per km in the rail legs;
- The conclusion that the amount and the incidence of external costs in the intermodal solutions are not so relevant in the context of the overall costs structure on the selected corridors.

MS takes the responsibility to provide WP9 with a set of cost drivers, on the basis of the information collected in deliverables D3 and D4 (revised version), integrated with a EU projects survey.

ACTION: LATTS

4. WP9: state of the art

IB illustrates the state of the art of WP9.

Thanks to the contribution from partners (WP4 and WP6) it will be possible to assess possible scenarios for reducing intermodal transport costs. In such a context, in order to prepare the task 9.5 “Identification of significant knowledge gaps and application needs“, it is planned that the DSS will be usable by the 3 December

ACTION: TETRAPLAN, LATTS, ISIS

5. Current status of advancement and way forward

The deadline for the conclusion of the following deliverables is:

- D6 and D8, in a final version, will be delivered two weeks before the Final Conference
- The draft version of D9 will be delivered for the Final conference while the final version of the report will be completed after the conference in order to take in account some the additional inputs .

Other issues are:

Each partner will provide ISIS (in the person of Irina Rachieru, irachieru@isis-it.com) with a list of potential invitees

- Partners agree that, by the end of November, a framework for the presentations at the Final Conference will circulate, in association with a brief description of the contents (bullet points)
- A CD-Rom with (approved) deliverables will be prepared and distributed at the Conference
- A restricted technical meeting) will be held in the afternoon of the 19th of November at the hotel Metropol

ACTION: ISIS, LATTS/ENPC, TNO, IER, CLAS, Cranfield University, TETRAPLAN, ZEW, NTUA